

**Direct Support Professional Workforce Initiative**  
**Steering/Advisory Committee Meeting**  
**January 20, 2005**  
**Chicago, IL**  
**10:00am to 1:00 pm**

Meeting Notes

**Project Updates**

- Training with organizations and technical assistance is going well. Will start intervention plan at next months training.
- RJP Customization—video footage was taken at 3 Illinois sites and draft of video should be ready for next meeting.
- CDS Customization has just begun and initial discussion has taken place with DHS.
- 9 Individual/Family applications have been received. Still looking for one more and will make final selections soon.

**Developing the Workforce Development Plan**

- Vision statement—worksheets with feedback will be incorporated into the vision statement
- 5 topics were created from brainstorm session last time around workforce areas to focus. Workgroups were created around each topic and the small groups began to generate ideas and initial priority areas for each topic. These Workgroups will continue to meet via conference call to create goals and action steps around the topic area.
  - Workgroup Topics:
    - Recruitment & Retention
    - Education & Training
    - Data & Wages
    - Status & Awareness

**Next Steering/Advisory Committee meeting**

March 6, 2005 in Springfield at ICDD Offices (830 S. Spring Street)